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few teams develop to their full effectiveness without a good deal of nuturing improving work groups brings an element of open systematic planning and review to the task of team development novice or seasoned veteran you ll find it a valuable tool for developing teams that work together long into the future

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techniques few administrators of public affairs programs receive formal training in the nuts and bolts of academic administration even those faculty who come to academia after distinguished careers in managerial positions may not be ready for the very different and difficult environment of university administration the public affairs faculty manual argues that public affairs as a field needs to ensure that knowledge about administration and management is applied to the running of its academic programs and brings together major leaders in the discipline to explore key features of academic administration many of these leaders have served as master of public administration mpa directors chairs and deans at the nation s top public affairs programs crucial issues of academic administration discussed include the basics of public affairs programs models of governance roles of different administrative leaders planning and budgeting for programs navigating the accreditation process assessing and improving student learning ensuring social equity and cultural competency mentoring faculty developing curriculum and helping provide service

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